

HAROLD BRADFORD BOONE

harold.boone@temple.edu

901 East Haines Street | Philadelphia | PA | 19138 | 202.746.9962

EDUCATION: TEMPLE UNIVERSITY, Fox School of Business, Philadelphia, PA
Bachelor of Business Administration
Major: Economics and Finance

EXPERIENCE: PHILADELPHIA INDUSTRIAL DEVELOPMENT CORP. Philadelphia, PA
Loan Officer – Financial Services/ Small Business Lending (1/11 – Present)

- Underwrite economic development focused term loans, commercial mortgages, and lines of credit for small and medium sized businesses located in the City of Philadelphia, with the purpose of increasing the City’s tax and employment base.
- Attend preliminary client meetings with Relationship Managers, and provide advice and guidance including indicative size and structure of financing; analysis.
- Assemble application materials; perform credit analysis, write credit memos; present credit analysis to the company’s Loan Committee for approval; obtain City and other governmental approvals for financing as needed including preparation of forms or contracts in coordination with City, State and Federal officials.
- Manage financing settlement process including drafting of commitment letters, coordination of internal and/or external counsel, and negotiation of transaction terms with clients
- Perform portfolio financial analysis in support of the company’s resource and product development efforts

FANNIE MAE Philadelphia, PA & Washington, DC
Sr. Account Executive -Multifamily Capital Markets/Portfolio Management (4/01 – 4/08)

- Priced and executed multifamily whole-loan and mortgage-backed securities financing transactions in excess of \$20 billion for the company’s retained debt portfolio
 - Conducted final analysis of underwriting packages for multifamily property backed whole loan and mortgage backed securities.
 - Developed relationships with, and actively solicited whole loan and mortgage-backed securities financing transactions from multifamily lending institutions
 - Supported product development efforts and supported the development of pricing and analytical approaches to new financing initiatives
 - Participated in the hiring, training and management of desk analysts, and associates
- Account Associate –Single Family Marketing/Customer Management** (6/00 - 4/01)

- Coordinated all aspects of the company’s relationship with a group of forty New England-based community banks, including profitability, marketing, underwriting, servicing, affordable housing, funding, and risk management, with responsibility for meeting goals associated with these activities.
- Ensured that all actions taken with assigned lenders were properly coordinated and balanced in the mutual interest of both the customer and Fannie Mae and was responsible for the achievement of Fannie Mae's overall goals through the customer.

ACTIVITIES: Urban Land Institute, Philadelphia Chapter (2010 - Present)
MANNA, Kitchen Volunteer & Volunteer Coordinator (2009 - Present)
Risk Management Association, Philadelphia Chapter (2012-Present)

SKILLS & CERTIFICATIONS:

- Completed the RMA’s Commercial Lending School (Credit Training)
- Bloomberg, Trade Web, Telerate
- Word, Excel, Access, PowerPoint